

General Manager, River City Voices

River City Voices (RCV) is Western Sydney's flagship auditioned symphonic choir with a mission to deliver excellent choral experiences for the people of Western Sydney, that reflect and celebrate local Western Sydney communities. Through its dynamic and professional leadership since inception in 2018, River City Voices has grown to 75 choristers, entertained 38,000 people with its original and distinctive programs and professionally employed hundreds of arts workers, artists, orchestras, soloists and composers.

Due to the planned transition of our Founder and current General Manager to a Board-only role, we are seeking applications for the part-time role of General Manager. This role would suit an experienced manager, preferably with experience in the arts or not-for-profit sector, who can work with our Board, conductors and our small casual team to deliver our strategic plan.

While the role is part-time (14 hours per week for 35 weeks in 2026), we need someone who can work flexibly in response to the demands on RCV which will fluctuate somewhat week to week. We are open to candidates working remotely, provided there is reasonable access to RCV's centre of activity in Western Sydney.

1. Financial Management

Develop, monitor, and manage annual budgets; oversee financial reporting; ensure compliance with accounting standards and funding agreements; maintain organisational sustainability.

2. Fundraising and Business Development

Lead fundraising efforts (including philanthropy, grants and corporate sponsorships) to diversify and grow RCV's revenue streams beyond box office revenue. The successful candidate will be entrepreneurial in their approach to business development opportunities for RCV and build on existing partnerships and networks.

3. Program and Event Delivery

Lead the River City Voices team to deliver concerts to a high professional standard, on time and within budget. Strategic insight and advice will be required to ensure that program and events are within RCV's vision and mission and to inform decision-making for non-core events.

4. Marketing, Communications, and Brand Management

Oversee marketing strategy (including digital channels), media relations and public profile to grow audiences, strengthen RCV's brand and reach, and maximise ticket sales and engagement. The successful candidate will be a compelling advocate for RCV, helping to strengthen RCV's public profile and community impact.

5. Governance and Board Support

Provide timely reporting to the Board; support effective governance processes; and ensure compliance with applicable legal and regulatory obligations. The GM acts as the bridge between the Board, Principal Conductor, and operations.

This role will commence in February 2026. If you would like to find out more, contact Catherine on 0421 255 434 or apply now by emailing Catherine chair@rivercityvoices.org.au with your CV and cover letter outlining your suitability for the role.